

## COOKIE POLICY

### What is a cookie?

We make use of cookies on this website. A cookie is a small, simple file. This file is sent with pages from this website (and/or Flash applications) and is saved by your browser on your computer's hard drive. The information stored in the cookie can be sent back to our servers during a subsequent visit to our site.

### What cookies do we use?

#### 1. Permanent cookies

Permanent cookies enable us to recognise you when you visit our website again. The website can accordingly be customised to your specific preferences. For example, if you have agreed to the placement of cookies, we can remember this by means of a cookie. You will therefore not have to repeatedly enter your preferences, which will save you time and make our website more user-friendly. You can delete permanent cookies via the settings of your browser.

#### 2. Google Analytics

Via our website, we place a cookie of the American company Google, as part of the "Analytics" service. We use this service to retain information and receive reports about how visitors use our website. Google may provide this information to third parties if Google is legally obliged to do so. Or insofar as third parties process this information on behalf of Google. We do not have any influence over this. We have given Google permission to use the analytics information obtained for other Google services. The information that Google collects is anonymised to the extent possible. We explicitly state that your IP address is not provided. The information is transferred to and stored by Google on servers in the United States. Google has declared that it complies with the Privacy Shield principles and is affiliated with the Privacy Shield programme of the US Department of Commerce. This means that there is an appropriate protection level for the processing of any personal data.

#### 3. Social Media

Our website contains buttons to promote ('like') or share ('tweet') webpages on social networks like Facebook and Twitter. These buttons work through pieces of code originating from Facebook or Twitter, respectively. Cookies are placed using this code. We do not have any influence over this. Please read the Facebook and Twitter Privacy Policies (which may change regularly) to find out what they do with your personal data that they process via these cookies.

The information they collect is anonymised to the extent possible. The information is transferred and stored by Twitter, Facebook, Google+, and LinkedIn on servers in the United States. LinkedIn, Twitter, Facebook, and Google+ state that they comply with the Privacy Shield principles and are affiliated to the Privacy Shield programme of the US Department of Commerce. This means that there is an appropriate protection level for the processing of any personal data.

### Information for visitors: right to access, correct, or delete your data

You have the right to request access to and to correct or delete your data. See our contact page for further details. We might ask you to adequately identify yourself in order to prevent misuse.

With regard to the inspection of personal data linked to a cookie, please also send a copy of the cookie in question. You will find these in your browser settings. More information on enabling and disabling and deleting cookies can be found in the instructions and/or by using the Help function of your browser.

### Would you like to have more information about cookies?

You can find more information about cookies on the following websites: Background: Cookie Law

- Consumer Association: "What are cookies?"
- Consumer Association: "What are cookies for?"
- Consumer Association: "Delete cookies"
- Consumer Association: "Disable cookies"
- Your Online Choices: "A guide to online behavioural advertising"

